



Artist Submission Guidelines

Blue Gallery welcomes portfolios via the internet and traditional post. Before submitting materials, please familiarize yourself with our gallery to ascertain if your work is appropriate for the gallery. The gallery receives over 1000 submissions per year and we appreciate your patience. Expected response time is approximately 8 weeks. Do not call the gallery to follow-up on your submission. Upon review, the gallery will contact the artist if further information is required. Due to the high volume of submissions received, Blue Gallery will not provide individualized critiques.

PLEASE NOTE:

- **Walk-in submissions are not accepted.**
- **We do not, under any circumstances, grant in-person appointments, studio visits, or current exhibition visits unless images have been reviewed and found to be of interest to the gallery.**
- **Do not provide actual artwork.**

Strict guidelines exist for your benefit and failure to follow procedure greatly inhibits the review process. The following guidelines help us to give your artwork the attention you desire.

INTERNET SUBMISSION IS THE PREFERRED METHOD.

Submit recent work only accompanied by:

- **Title**
- **Complete Media List (ex. "Mixed Media" is too vague)**
- **Dimensions**
- **Retail Price**
- **Year Created**
- **List of gallery affiliations including past and current.**

A web site address is acceptable but only if all submission guidelines are met.

Please limit the total size of all e-mail attachments to under 5 MB. Please convert all images to JPEG format. Please limit the number of images you send to no more than 10 images. We will ask for more if we need them.

When submitting work via the traditional post, **please meet the above requirements** and include the following:

- High quality prints.
- If submitting CD-ROMS's, please make viewable on Macintosh computer systems.
- A self-addressed stamped envelope (SASE) large enough and with sufficient postage so we can send you work back to you.

The gallery is not responsible for your images if you do not include a SASE. We can not return your submissions without your return postage.

Remit all submissions to:

Kelly Kuhn, Director / Owner
Blue Gallery
118 Southwest Blvd
Kansas City, MO 64108
kellyk@bluegalleryonline.com